

# The Strategic Goal Review Profile



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# Introduction to Strategic Goal Review

This profile is designed to help clients identify their goals, their importance and the ways in which they can fund them.

We will use this information to complete a Strategic Goal Review (SGR). An SGR reviews a client's financial goals and their projected ability to fund them.

Note that changes in personal circumstances, economic conditions, tax laws, government programs and other unforeseeable events can have an impact upon savings and investments. As such, it is important to meet with a Financial Advisor periodically to review goals, the progress made towards pursuing goals and to assess possible shortfalls or funding gaps due to market conditions and personal circumstances.

# To complete this profile, please gather the following personal financial records and documentation. Please check the box next to each item attached.

<ul> <li>Most recent tax returns (federal and state)</li> <li>Social Security benefit statement, if available</li> <li>Bank and brokerage account statements</li> <li>Retirement plan statements</li> <li>Traditional IRAs, IRA rollovers, Roth IRAs, SEP/IRAs and SIMPLE IRAs</li> <li>Qualified plans such as 401(k) plans, Profit sharing plans, Thrift plans, 403(b) plans, 457 plans, Keogh plans, etc.</li> </ul>	<ul> <li>Sources of education funding:</li> <li>UGMA/UTMA accounts, 529 plans, Coverdell Education Savings Accounts</li> <li>Other actual or anticipated funding sources such as scholarships, loans, student employment or gifts. Explain:</li> </ul>
<ul> <li>Other retirement plans such as nonqualified deferred compensation plans, nonqualified pension plans or savings plans</li> <li>Tax-deferred annuities</li> <li>Information related to your company benefits (e.g., benefits statement or book)</li> <li>Employee Stock Option Benefit Statement</li> </ul>	<ul> <li>Life insurance policies, including the most recent statements (include employer-provided benefits)</li> <li>Information related to your mortgage(s), loan(s) and other liabilities, including balances and rates</li> </ul>

# **Section 1: Personal Information and Financial Goals**

# **Personal Information**

	Client		Spouse	
Name				
Gender	🗌 Male	E Female	Male	E Female
Date of birth				
Marital status	<ul><li>Married</li><li>Divorced</li></ul>	] Single 🔲 Widowed ] Separated		
Employment status	<ul><li>Retired</li><li>Homemaker</li><li>Not currently</li></ul>	<ul> <li>Employed</li> <li>Business owner</li> <li>employed</li> </ul>	<ul> <li>Retired</li> <li>Homemaker</li> <li>Not currently</li> </ul>	<ul> <li>Employed</li> <li>Business owner</li> <li>employed</li> </ul>
Employer/occupation				
Employment income	\$		\$	
Other preretirement income	\$		\$	
State of residence				
Citizenship	USA	🗌 Other	USA	🗌 Other
Home phone				

## Children, Grandchildren and Other Dependents

	🗌 Male 🗌 Female		
Name		Date of birth/age	Relationship <sup>1</sup>
	🗆 Male 🔲 Female		
Name		Date of birth/age	Relationship
	🗆 Male 🔲 Female		
Name		Date of birth/age	Relationship
	🗆 Male 🔲 Female		
Name		Date of birth/age	Relationship
	🗆 Male 🛛 Female		
Name		Date of birth/age	Relationship

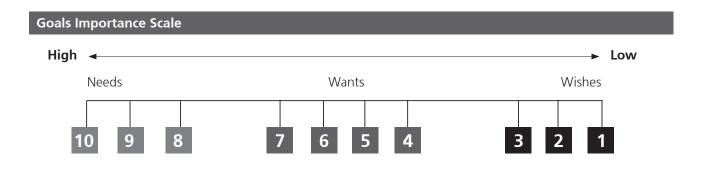
<sup>1</sup> Relationship can include child, grandchild, other dependent, beneficiary/donee, charity, trust (e.g., Irrevocable Life Insurance Trust.)

## **Financial Goals**

The following pages are for listing goals the Strategic Goal Review will address. Think about each goal carefully. Is it a goal that is needed, wanted or wished for?

- Needs are those essential goals necessary to maintain a certain lifestyle
- Wants are those goals hoped to be fulfilled someday once essential goals are met
- Wishes are aspirational goals—a "wish" list

The Strategic Goal Review requires ranking each goal from 10-1, based on importance. **Needs** are most important, followed by **Wants** and **Wishes**.



When evaluating each financial goal, identify an **Ideal Amount** and an **Acceptable Amount**. The ideal amount is the desired amount. The acceptable amount is the minimum estimated amount needed to spend on this goal. These are after-tax amounts.

For the retirement living expense, there will be an **Ideal Retirement Age** and an **Acceptable Retirement Age**. The ideal age is the desired retirement age. The acceptable age is the latest age that you may be willing to retire.

The following pages are organized into three goal categories: retirement living expense goals, college goals and lifestyle goals. Lifestyle goals include goals such as travel, a major purchase or buying a home.



Retirement Living Expense Goals

These goals are basic, essential day-to-day living expenses, including food, clothing, utilities, etc.

**Retirement Age** 

	Client	Spouse
ldeal age		
Acceptable age		
Willingness to retire later (if necessary) to attain goals?	<ul> <li>Very willing</li> <li>Somewhat willing</li> <li>Slightly willing</li> </ul>	<ul> <li>Very willing</li> <li>Somewhat willing</li> <li>Slightly willing</li> </ul>
Select one of the following scenarios	<ul> <li>Either can retire first</li> <li>Both retire in the same year</li> </ul>	<ul> <li>Only client can retire first</li> <li>Only spouse can retire first</li> </ul>

#### **Retirement Periods Expense**

Use the following amounts for the retirement periods	Ideal	Acceptable
<b>One individual is retired and the other is still employed ("One Retired" Period)</b> Consider whether a shortfall will exist between income and expenses in each of the two scenarios, taking into consideration there is only one paycheck. Enter this expense here, since this is the amount that needs to be funded. – Client retired/spouse employed	\$	\$
– Spouse retired/client employed	\$	\$
When full retirement begins whether single or married ("Both Retired" Period) Enter planned expenditures of basic expenses during retirement (extra expenses such as travel, major purchases, etc. should be entered as separate goals). – Client and spouse retired	\$	\$
One is living and the other is deceased ("One Alone" Period) Enter the expenses of the surviving spouse in each of the two scenarios. – Client alone – Spouse alone	\$ \$	\$ \$

#### Adjustments to Living Expense Amounts

Reduce your retirement living expense amount for expenditures that will end during retirement (e.g., a mortgage that will be paid off).

Description	Year Expense Will End	Amount (Current Dollars)		Adjust for Inflation
		\$ Mth.	🗌 Yr.	Yes No
		\$ Mth.	🗌 Yr.	Yes No

High – LowImportance of this Goal10 – 1



#### **College Goals**

These goals are the education funding expenses—college or other educational programs—for self, a child, grandchild or other family member.

Student 1	Ideal Amo	Acceptable Amount		
	Choose of	ne cost method below		
Name:	An estimate	\$		\$
Start year: # of years of college:	An average cost	Type of college Public Private	Location: In state Out of state	\$
Importance: High – Low 10 – 1	Cost of a specific college	College name:	State:	\$

Student 2	Ideal Amo	Acceptable Amount		
	Choose o	ne cost method below		
Name:	An estimate	\$		\$
Start year:	An average	Type of college	Location:	
# of years of college:	cost	Private	$\Box$ Out of state	\$
Importance: High – Low 10 – 1	Cost of a specific college	College name:	State:	\$

#### Other annual funding sources (e.g., loans, student scholarships, student employment, etc.)

Student	Funding Source	Annual Amount
		\$
		\$

## Assets owned by others (e.g., 529 plan owned by grandparents)

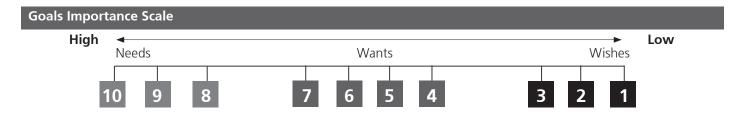
Student	Current Value	Annual Addition	Growth Rate

#### Lifestyle Goals

These goals are personal goals chosen to enhance a certain lifestyle—goals such as travel, a major purchase or buying a new home.

They may be goals for retirement or today. Either way, if they are to be funded using money from investment assets or savings, list each as a lifestyle goal.

Remember, rank goals according to the following scale:





### Travel

Create travel goals for an individual trip or any future vacations. A special spot? Or multiple destinations?

	Start		Start Amount		Amount			How	Importance		
Description	Year	Or at Retirement	Ideal	Acceptable					How Many High Often Times 10 -		High Low



### Car

Include any goals for buying a vehicle from investment assets or savings. A classic car for a collection? Or, a luxury car during retirement?

Start		Amount			How	Importance	
Description	Year	Or at Retirement	Ideal	Acceptable	How Often	Many Times	High Low



Major Purchase A long-standing desire? A leisure boat? An art collection? Or\_\_\_\_\_? Fill in the blank and make it a goal.

	Start .		Amount			How	Importance
Description	Year	Or at Retirement	Ideal	Acceptable	How Often	Many	High Low 10 – 1



#### Healthcare

The cost of healthcare is usually covered under basic expenses. However, if concerned about remaining financially independent and not burdening family with personal healthcare costs later in life, add healthcare as a separate goal here.

	Start	art <i>I</i>		Amount		lmportance High Low 10 – 1
Description	Or at Year Retirement Ic		Ideal Acceptable		How Often	



#### **New Home**

List any planned home purchases. Looking to trade-up or downsize? Dreaming of a weekend or vacation home?

	Start		Amount		_	How Many Times	Importance High Low 10 – 1
Description	Or at Year Retirement Id		Ideal	Ideal Acceptable			



Home Improvement Is a home renovation in the future?

Start		Amount		-	lmportance High Low 10 – 1	
Description	Or at Year Retirement Io		Ideal Acceptable			How Often



## Wedding

Is planning a wedding a priority?

		Amount	Importance		
Name and Relationship	Year	Ideal Acceptable		_ Importance High Low 10 – 1	



### Celebration

Bar/Bat Mitzvahs, Communions, sweet-sixteens, birthdays, anniversaries and other events. Planning to make these celebrations happen?

Start			Amount			How	Importance
Description	Or at Year Retirement I		Ideal Acceptable		How Often	Many Times	High Low 10 – 1



### Gifts—Donations—Help

Is it time to give back? List here any gift goals—from holiday presents to monetary gifts to family members or organizations.

Start		Amount			How	Importance	
Description	Year	Or at Retirement	Ideal	Acceptable	How Often		High Low



#### Provide Care for Someone

Need money to take care of a loved one (e.g., parent in a nursing home, or a special-needs child)?

Start		Amount			How	Importance	
Description	Year	Or at Retirement	Ideal	Acceptable	How Often	Many Times	High Low 10 – 1



#### Starting a Business

Is it time to work for yourself? Open a franchise? Turn a passion into a business?

	Start	Start		Amount		
Description	Year	Or at Retirement	Ideal	Acceptable	Importance High Low 10 – 1	

#### Section 1: Personal Information and Financial Goals



**Private School** Planning for a private school education for children or grandchildren?

			Amount		_ Importance	
Who is Going to School?	Start Year	Number of Years	Ideal	Acceptable	High Low 10 – 1	



#### Leave a Bequest

Creating a legacy may be an important goal—through a business built or trusts for grandchildren's future.

	Amount	Importance High Low 10 – 1	
Description/Recipient	Ideal Acceptable		



## Anything Else/Other

Are there other needs, wants and wishes not yet covered?

	Start		Amount		_	How	Importance
Description	Year	Or at Retirement	Ideal	Acceptable	How Often	Many Times	High Low

# Section 2: Risk Tolerance

### **Risk Tolerance and Investment Preferences**

These questions are designed to help develop an asset allocation strategy that addresses specific financial goals. Please review and answer the following questions.

### 1. Primary objective

Overall objective for this analysis is to:

- □ Produce current income
- Achieve capital appreciation (emphasis on growth of capital, not income)

Produce a combination of income and capital appreciation

#### 2. Investment timeframe

The length of time intended to remain invested can play a significant role in designing an appropriate investment strategy. Generally, the longer the investment timeframe, the more risk that can be taken to potentially achieve greater returns (assuming additional risk).

When will the majority of these funds be needed?

- Less than three years
- Three to six years (an average market cycle)
- Seven to 10 years
- Longer than 10 years (several market cycles)

#### 3. Risk/return objectives

Many investors have expectations of earning the high returns of a long-term investment, but feel compelled to liquidate prematurely because of their discomfort with short-term volatility. Identifying acceptable volatility is central to determining an appropriate investment strategy.

Which of the following statements best characterize risk/return objectives?

- □ Interested in maintaining invested capital and not prepared to accept higher fluctuations in the value of assets
- Prefer to sustain only moderate fluctuations in the value of assets to achieve moderate returns
- □ In order to achieve a higher return, prepared to accept higher fluctuations in the value of assets

#### 4. Investment characteristics

Which one of the fol	lowing best charac	terizes tolerance for r	isk? Please check o	one of the follo	wing:
Low risk	] Some risk	Moderate risk	Moderately	/ high risk	High risk
5. Short-term cash	need				
Is there a need for ca	sh in the short terr No	1?			
6. Portion of total i	nvestable assets	n this analysis			
What portion of tota	l investable assets i 20% to 4			% to 80%	☐ More than 80%
7. To what extent s	hould tax-free m	unicipal securities b	oe taken into con	sideration?	
☐ Not at all	Minimally	Somewhat	🗌 Significa	intly	Fully
8. Please select wh	ich product types	should be consider	red in an asset al	location recon	nmendation.
<ul> <li>International equi</li> <li>REITs</li> </ul>		ing markets ative strategies	<ul> <li>International</li> <li>Broad common</li> </ul>		🗌 High yield
(Note: If alternative s	trategies is selected	in question 8, please	e answer question:	s 9 – 10.)	
9. Please indicate w employ the type		est with profession trategies described		ers who, from	time-to-time, may
Not comfortable	🗌 Fairly	comfortable	Uery	comfortable	
10. Is there some fa them again?	amiliarity with the	e following investm	nents or strategie	es and interest	t in investing in
Private investmen			managed futures		e equity or venture capital
Put and/or call op	tions	🗌 Futures/commo	dity contracts	🗌 Short	positions

# **Section 3: Resources**

## **Retirement Income Sources**

Attached are the most recent Social Security, pension or other retirement income statements

#### **Social Security**

Recipient	Age to Start Benefits	Expected Benefit	
Client		\$	Check if the program should estimate
Spouse		\$	Check if the program should estimate
Notes:			

#### **Other Retirement Income**

(Include pension, real estate, trust and/or part-time employment income, do not include investment income)

Recipient	Description	When Will Income Start?	When Will Income End?	Annual Income	Survivor Benefit (if applicable)	Inflation (if applicable)
				\$		%
				\$		%
				\$		%
				\$		%
Notes:						

## **Investment Assets**

The following pages (pages 14 – 20) require specific investment/account information. **Please attach copies of statements for each investment/account or complete the worksheets that follow.** 

#### Assets Held at UBS

Account number: \_\_\_\_\_\_ Account number: \_\_\_\_\_

Account number: \_\_\_\_\_\_ Account number: \_\_\_\_\_

#### **Assets Held at Other Financial Institutions**

To include assets that are held outside the firm [e.g., 401(k) assets held with an employer], please indicate their account values and where they are held in the spaces provided below. Note: *Please provide copies of the most recent account statements or attach them to this profile. The account statement should be dated within the last 60 days.* 

#### Investment Assets and Bank Accounts

Attached are the most recent investment and bank account statements

	Account 1	Account 2	Account 3
Owner (client, spouse, joint)			
Name of firm/account			
Total current value	\$	\$	\$
Cost basis	\$	\$	\$
Annual additions	\$	\$	\$
When additions end			
U.S. large-cap equity	%	%	%
U.S. mid-cap equity	%	%	%
U.S. small-cap equity	%	%	%
REITs	%	%	%
U.S. equity-other	%	%	%
Developed markets	%	%	%
Emerging markets	%	%	%
U.S. fixed income	%	%	%
U.S. high yield bonds	%	%	%
Non-U.S. fixed income	%	%	%
Cash and cash alternatives	%	%	%
Alternative strategies – equity diversifier	%	%	%
Alternative strategies – fixed income diversifier	%	%	%
Alternative strategies – equity and fixed income diversifier	%	%	%
Broad commodities	%	%	%

#### Qualified Retirement Plans—Including 401(k), SEP/IRA, SARSEP, SIMPLE, Keogh, 403(b), 457.

Attached are the most recent qualified benefit statements

	Account 1	Account 2	Account 3
Owner (client, spouse, joint)			
Name or description			
Total current value	\$	\$	\$
After tax value (if applicable)	\$	\$	\$
U.S. large-cap equity	%	%	%
U.S. mid-cap equity	%	%	%
U.S. small-cap equity	%	%	%
REITs	%	%	%
U.S. equity-other	%	%	%
Developing markets	%	%	%
Emerging markets	%	%	%
U.S. fixed income	%	%	%
U.S. high yield bonds	%	%	%
Non-U.S. fixed income	%	%	%
Cash and cash alternatives	%	%	%
Alternative strategies – equity diversifier	%	%	%
Alternative strategies – fixed income diversifier	%	%	%
Alternative strategies – equity and fixed income diversifier	%	%	%
Broad commodities	%	%	%
Employee contributions:			
Pre-tax %	% or Max	% or Max	% or Max
After-tax %	%	%	%
When employee contributions end			
Employer contributions as a % of compensation	% up to %	% up to %	% up to %
Profit sharing % of compensation or \$ amount:	% or \$	% or \$	% or \$
When profit sharing contributions end			

#### IRA and Tax-Deferred Accounts/Annuities

Attached are the most recent IRA and tax-deferred account statements.

	Account 1	Account 2	Account 3
Owner (client, spouse, joint)			
Name or description			
Total current value	\$	\$	\$
Cost basis (if applicable)	\$	\$	\$
Annual additions	\$	\$	\$
When additions end			
U.S. large-cap equity	%	%	%
U.S. mid-cap equity	%	%	%
U.S. small-cap equity	%	%	%
REITs	%	%	%
U.S. equity-other	%	%	%
Developing markets	%	%	%
Emerging markets	%	%	%
U.S. fixed income	%	%	%
U.S. high yield bonds	%	%	%
Non-U.S. fixed income	%	%	%
Cash and cash alternatives	%	%	%
Alternative strategies – equity diversifier	%	%	%
Alternative strategies – fixed income diversifier	%	%	%
Alternative strategies – equity and fixed income diversifier	%	%	%
Broad commodities	%	%	%

#### **Education Savings Accounts**

Attached are the most recent education savings account statements.

	Account 1	Account 2	Account 3
Type of account (529, UGMA/UTMA, Coverdell)			
Owner (client, spouse, joint)			
Name or description			
Beneficiary			
Total current value	\$	\$	\$
Annual additions	\$	\$	\$
When additions end			
U.S. large-cap equity	%	%	%
U.S. mid-cap equity	%	%	%
U.S. small-cap equity	%	%	%
REITs	%	%	%
U.S. equity-other	%	%	%
Developing markets	%	%	%
Emerging markets	%	%	%
U.S. fixed income	%	%	%
U.S. high yield bonds	%	%	%
Non-U.S. fixed income	%	%	%
Cash and cash alternatives	%	%	%
Alternative strategies - equity diversifier	%	%	%
Alternative strategies – fixed income diversifier	%	%	%
Alternative strategies – equity and fixed income diversifier	%	%	%
Broad commodities	%	%	%

#### Extra Savings

Can more be saved to fund goals?	Yes No
If yes, enter the maximum extra amount for each year in addition to the amounts entered with assets on the prior page.	\$
Willingness to save more?	Very willing Somewhat willing Slightly willing

## **Stock Options**

Is client or any immediate family member affiliated with any securities firms or other financial institutions (NYSE Rule 407)?

Attached are the most recent stock option plan statements

Owner	Ticker Symbol	Name of Company (Stock)	Current Market Pi	rice of Stock
			Price:	Date:

Please determine which equity class best represents the market capitalization of the client's company. Assume that an annual growth rate for company stock options will be the projected growth rate for the equity class indicated.

Large-cap equity	Developed markets	
Mid-cap equity	Emerging markets	
Small-cap equity	Enter client's return (May be limited based on UBS capital market assumptior	ns)

Do all options vest at death?

#### % Vesting by Year

Vesting Schedule Name:	1	2	3	4	5	6	7	8	9	10
Vesting Schedule Name: Example 5-year vest	20%	20%	20%	20%	20%					

Grant					Options		
Date	Name	Type* ISO or NQO	Price	Expiration Date	Granted	Exercised	Vesting Schedule (see below)
01/01/2004	Example: EPPO1	NQO	\$24.50	01/01/2014	10,000	5,000	5-year vest

This analysis can illustrate up to three of six alternative exercise timing scenarios of employee stock options. Please select up to three exercise scenarios to be included in the analysis by checking the boxes below:

Now—all vested only

Start year (desired year to exercise) and as vested \_\_\_\_\_\_ year

Now and as vested

L		year	(desired	year	to exercise	) and as ve	ested	ye	dl
	Start	year	(desired	year	to exercise	) and at ex	piration		_ year

At expiration

Now and at expiration

\*ISO: Incentive Stock Options; NQO: Nonqualified Stock Options

## **Other Assets**

#### Personal Assets—Enter Current Value

Asset	Current Value						
	Client	Spouse	Joint				
Primary residence	\$	\$	\$				
Secondary residence	\$	\$	\$				
Collectibles	\$	\$	\$				
Personal property	\$	\$	\$				
Vehicles	\$	\$	\$				
Other	\$	\$	\$				
Business	\$	\$	\$				
Real estate	\$	\$	\$				

Note: If the asset will be sold in the future, enter the sale under "Future Assets—Cash or Property" below.

#### **Deferred Compensation**

Attached are the most recent deferred compensation plan statements

#### Deferred Compensation Plan Values and Contributions (receiving distributions now)

Owner	Description	Current Value	# of Years	Annual Payment
(Client, spouse)				
		\$		\$
		\$		\$
		\$		\$
		\$		\$

#### Deferred Compensation Plan Values and Contributions (receiving distributions in the future)

Owner	Description	Current Value	Annual Contribution	When will Contribution End?	Growth Rate of Plan		When Will Distribution Begin?	Distribution Period
(Client, spouse)			% or \$		Accumulation	Distribution		# of years
		\$			%	%		
		\$			%	%		
		\$			%	%		

#### Future Assets—Cash or Property (e.g., inheritance, sale of property)

Description	Year Received	Amount (After Tax)
		\$
		\$
		\$

## **Insurance Policies**

 $\hfill\square$  Attached are the most recent life insurance policy statements

Current life insurance policies may be included when illustrating a client's projected ability to fund goals. An analysis of life insurance will not be included in the report.

Type of Insurance (e.g., Group, Term, Whole Life)	Policy Owner (Client, Spouse, Other)	Name of Insured	Description	Cash Value	Beneficiary	Death Benefit	Premium Amount	When Will This Policy Terminate?
				\$			\$	
				\$			\$	
				\$			\$	
				\$			\$	
Notes:								

## Liabilities

Description	Owner	Outstanding Balance	Interest Rate	Term	Payment
First mortgage		\$	%		\$
Second mortgage		\$	%		\$
Equity line		\$	%		\$
Vehicle loans		\$	%		\$
Business loans		\$	%		\$
Credit cards		\$	%		\$
Other personal debt		\$	%		\$
Notes:					

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